



CAP Board Meeting

Agenda – 9/16/2026

5:30 PM

District Office

Attendance: Bridgette Hermanson, Katie Jeffery, Ken Muth, Joe Brady, Kayla Papenfuss

Virtual: Heather Cramer, Jesus Rivera, Breah Klemp

Absent: Jody Wilke, Kevin Mehringer

CAP staff: Lesli Rumpf

- I. Call meeting to order - *Bridgette called the meeting to order at 5:35 pm.*
- II. Public comments - *No public present.*
- III. Approve August meeting minutes - *Kayla made a motion to accept the August meeting minutes. Joe seconded the motion. The motion passed.*
- IV. Finance Report
 - A. Donation report - *Lesli requested approval of a \$1,000 donation to the Food Pantry from Wendy Lehr. Kayla made a motion to accept the donation. Ken seconded the motion. The motion passed.*
 - B. 2027 Budget timeline - *Lesli updated the Board with the proposed timeline for review of the 2027 budget. The Board agreed to the timeline.*
 - ~ Week of October 12th - meeting with finance committee*
 - ~ October 28th - 1st read with possible action*
 - ~ November 18th - 2nd read with possible action*
- V. Policy update discussion
 - A. Establishing a Grooming Prevention Policy & Training (Act 89). *Lesli noted that recent legislation requires all school districts to have a Grooming Prevention policy and felt it was important for CAP to establish a policy along the same lines. Lesli will research the potential wording and content of a proposed policy and report back to the Board. Lesli will also establish training for all staff, coaches and volunteers that have contact with children under the age of 18. Heather noted that she will report back with the Districts stance on requiring volunteers and contracted employees to complete the training. The Board mentioned the value in providing the training in a group setting for efficiency along with opening up further discussion.*
- VI. Director & Chairperson Report
 - A. Scholarship Fund update - *Per Board request, Lesli focused on promoting awareness about the Sunshine Fund including the opportunity to donate. Lesli distributed flyers to all elementary school families in their registration packet. The website has been updated to include a new donate link on the scholarship information page. Flyers have been handed out weekly at the Food Pantry to encourage participation in the program and the information has been posted on social media. CAP has received 3 applications this school year (1 returning, 2 new families).*
 - B. UW Madison marketing / communications collaboration - *Lesli noted that CAP is*

working with a UW Madison marketing class this semester. They are using CAP as a “client” and will be doing a full market analysis and providing recommendations to CAP. They will present a client proposal at the end of the semester to the CAP leadership team. Lesli is very excited about the collaboration and feels like it is a win / win for all involved.

- C. *School District facilities update - The School District of Cambridge has completed a facilities feasibility study and there is further discussion about what that could look like for the district including potentially making changes to the middle school building usage. CAP will stay very involved in those discussions and report back to the Board with any updates.*
- D. *6th grade girls basketball update - Lesli was made aware via Facebook that the 6th grade girls basketball coaches were working with the Cambridge Youth Basketball Program and offering 6th grade basketball. At the time when this was published CAP had 9 girls registered and then had 5 ask for refunds to switch to the other program. This unfortunately, left 4 players which was not enough for a team. Lesli noted that these types of situations have been very challenging and may leave athletes without a place to play. Nick will continue to work with those families to find another option for them.*
- E. *Touch-A-Truck - Touch-A-Truck was very successful this year and had just under 300 visitors.*
- VII. *Closed session to discuss personnel matters - Closed session was not needed.*
- VIII. *Next meeting date: Wednesday, October 21, 2026 at 5:30 pm - It was discussed that the October meeting was the same night as parent teacher conferences. With the 2027 budget presentation scheduled it was decided to push back the meeting to Wednesday, October 28th. Katie made a motion to adjourn the meeting. Kayla seconded the motion. The meeting was adjourned at 6:31 pm.*

Upcoming Events:

Harvest Festival & Monster Dash - October 3, 2026