



## **CAP Board Meeting**

Minutes– 3/18/26

5:30 PM

District Office

*Present: Ken Muth, Joe Brady, Katie Jeffery, Jody Wilke, Bridgette Hermanson, Jesus Rivera, Breah Klomp, Heather Cramer (via phone)*

*CAP Staff Present: Lesli Rumpf, Amanda Hollis*

*Absent: Kevin Mehringer, Kayla Papenfuss*

- I. Call meeting to order - *Bridgette called the meeting to order at 5:34 pm.*
- II. Public comments - *No public present.*
- III. Approve February meeting minutes - *Breah motioned to approve the February meeting minutes. Katie seconded. The motion carried.*
- IV. Finance Committee Report -
  - A. Finance Committee update - *Lesli was happy to share that Bank First was able to provide a higher interest rate for the Food Pantry checking account. This will allow the funds to remain at Bank First. Lesli reported that Kristy is starting to work on the taxes which are due mid April.*
  - B. Donation report - Food Pantry - *Lesli requested the following Food Pantry donations to be approved: \$2,475 from the Greg Lutzen family, \$2,000 from the Utica Coyote Hunting Association, \$1,000 from West Koshkonong Lutheran church. Ken motioned to approve the donations. Joe seconded the motion. Motion carried.*
- V. Discussion on CAP monthly board report vision - *Lesli is looking for Board input on what they would like to see in the monthly board report. She made some suggestions such as trends, challenges/opportunities and other areas. She also questioned whether the report should be monthly or quarterly. Bridgette mentioned that she would like to see the data but encouraged Lesli to make sure that there was context behind the data for the Board to understand. Ken mentioned that he would like to see the high level important information. It was decided that Lesli would provide a monthly update within the Directors report and then a more comprehensive document quarterly.*
- VI. Discussion on Wednesday/Sunday programming considerations - *Breah requested a discussion on how CAP plans programming for Wednesday evenings and Sundays. Her concern is that those times used to be set aside without programming scheduled and that has changed. Breah reported that families are feeling very over scheduled. Lesli provided the Board with a copy of the school district policy along with the survey results from a question that the district had asked regarding this topic last year. Lesli also mentioned that she had done some research and no neighboring park and recreation departments have a formal policy restricting programming during these times. The Board as a whole agreed that programming should be avoided during those times but not to develop a policy. They also recognized that with participation in leagues sometimes these days and times are unavoidable.*

- VII. Director & Chairperson Report - *Bridgette directed the Board's attention to Mandy Hollis and let her announce that Cap Care will achieve a 5 star rating as of April 1st. The Board congratulated Mandy and the staff on this wonderful achievement. Lesli mentioned that she received the CAP scholarship applications from Denise Parker. The scholarship committee (Joe Brady, Katie Jeffery, and Jody Wilke) will meet soon to review the applications. A decision needs to be made by Friday, April 17. Lesli was excited to announce that Nick Saviano has been hired as the new Athletics Supervisor. Nick will be relocated to the area from Illinois and will be starting around April 8. Lesli also invited the Board to save the date of April 17th for the CAP Volunteer Banquet.*
- VIII. Closed session to discuss personnel matters - *No matters to discuss. No closed session.*
- IX. Next meeting date: Wednesday, April 15, 2026 at 5:30 p.m - *Breah made a motion to adjourn. Katie seconded the motion. Motion carried and the meeting adjourned at 6:17 pm.*