



CAP Board Meeting

Minutes – 12/18/2024

5:30 PM

District Office

Present: Kevin Mehringer, Joe Brady, Ken Muth, Kayla Sipple, Marggie Banker, Breah Klemp, Bridgette Hermanson, Jody Wilke, Jesus Rivera, Katie Jeffery

Absent:

CAP Staff: Mark Schram, Kristine Reich

Public: None

- I. Call Meeting to Order: Bridgette called the meeting to order at 5:31 p.m.
- II. Public Comments - No public comments
- III. Approve November meeting minutes: Breah motioned to approve November minutes, Joe seconded the motion; motion carried.
- IV. Finance Committee Report - The Finance Committee will be meeting in January
 - A. Donation Report
 1. John & Patricia Lounds \$2,000 FP
 2. St. Vincent De Paul Society \$2,500 FP
 3. Cambridge Area Lions Club \$2,500 FP
 - a) Kayla Motioned to approve the donations, Katie seconded the motion; motion carried.
- V. 2025 Budget Presentation - Ken motioned to approve the 2025 budget, Katie seconded the motion, motion carried.
- VI. Chairperson & Directors Report - Mark attended the WPRA Leadership Academy and is implementing some new strategies he learned there with the staff. Mark also discussed the TEACH grant Mandy is interested in applying for to pursue her Master's Degree. Mark also asked the board if the leadership team could present a strategic plan to the board closer to February instead of the beginning of January, and the board agreed to.
 - A. Breah motioned to approve Mandy's application for the TEACH grant program to pursue her Master's Degree, Joe seconded the motion; motion carried.
- VII. CAP Policy Review
 - A. Program Cancellation Policy - Mark shared suggested edits. Ken motioned to approve

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the policy as presented. Katie seconded the motion; motion carried.

VIII. Closed session for discussion of personnel matters - No matters to discuss

IX. Next meeting date: Wednesday, Jan 15, 2025 Jody motioned to adjourn, Kayla seconded the motion; meeting adjourned at 6:59 p.m.

Upcoming events:

- Volunteer Banquet

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