



CAP Board Meeting

Minutes – 11/20/2024

5:30 PM

District Office

Present: Kevin Mehringer, Kayla Sipple, Marggie Banker, Bridgette Hermanson, Katie Jeffery, Ken Muth, Jesus Rivera, Joe Brady

Absent: Jody Wilke, Breah Klemp

CAP Staff: Mark Schram, Mandy Hollis, Kristy Reich

Public: None

- I. Call Meeting to Order: Bridgette called the meeting to order at 5:32 pm.
- II. Public Comments: Mandy Hollis shared that the teach degree scholarship is being offered as a Masters Program at UW Milwaukee. She is interested in pursuing and asked the board to consider. The Board directed her to discuss with Mark first and then they would act on his recommendation.
- III. Approve October meeting minutes: Kayla motioned to approve October minutes, Ken seconded the motion; motion carried.
- IV. Finance Committee Report: Kayla provided an update from the Finance Committee meeting. The committee reviewed the first draft of the budget, discussing challenges, including those related to the pool over the past year. They had a productive conversation and made several updates to the budget. The committee also reviewed the organization's investments, noting areas that require further discussion. Work on the policy is still ongoing.
 - A. Donation Report - NONE
- V. 2025 Budget Presentation - First read: Mark presented the 2024-25 budget. Bridgette commented on Mark's growth over the past year in the area of budget. Great job, Mark! For the second read, Mark will incorporate the capital project for computers and include interest income in the Food Pantry budget. The board discussed the pool, focusing on researching usage during the winter and summer months, thinking "outside the box" for lessons, and surveying members before making adjustments to pool hours. Also discussed marketing the pool to communities without indoor facilities.
- VI. Chairperson & Directors Report: Harvest Festival had over 360 people attend. The Blue Fins had a pentathlon swim event and Mark thanked those from the board who volunteered. Upcoming events include the Charlie Brown Thanksgiving, Christmas gala, and Breakfast with Santa.

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- VII. State of the District Update: Marggie presented the state of the district report. Marggie presents this to municipalities each year.
- VIII. Closed session for discussion of personnel matters: Kayla motioned to move to closed session, Katie seconded the motion, motion carried, moved to closed session at 6:50 p.m. Returned to open session at 7:03 p.m.
- IX. Next meeting date: Wednesday, Dec. 18 2024
 - A. Kayla motioned to adjourn, Katie seconded the motion; meeting adjourned at 7:05 p.m.

Upcoming events:

- Charlie Brown Thanksgiving Nov.26
- Christmas Gala Dec. 7
- Breakfast With Santa Dec. 8

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