



CAP Board Meeting

Meeting Minutes – 5/15/2024

5:30 PM

District Office

Present:

Marggie Banker, Breah Klemp, Katie Jeffery, Joe Brady, Jody Wilke, Bridgette Hermanson, Kayla Sipple

Absent:

Tracy Travis, Ken Muth

CAP Staff:

Mark Schram

Public:

Jesus Rivera via zoom

- I. Call Meeting to Order: Bridgette called the meeting to order at 5:34 p.m.
- II. Public Comments: No public comments
- III. Approve April meeting minutes: Katie motioned to approve April minutes, Breah seconded the motion; motion carried.
- IV. Finance Committee Report
 - A. Donation Report
 1. St. Vincent De Paul Society \$2,500-FP: Kayla motioned to approve, Katie seconded the motion; motion carried.
 - B. Update on Levy increase at School Board Finance committee: was well received. The levy increase request will be on the Monday, 5/20, board of education meeting. Mark requested a few board members to be present.
- V. CAP Policy Review
 - A. Gender Identification: The board recommended minor changes for Mark to make to update to more modern language.
 - B. Company Vehicle Operations: No recommendations for any changes to the Company Vehicle Operations policy but the board did recommend to add “employee” to the Use of Personal Vehicle for Business Purpose - Breah motioned to approve the policy, Kevin seconded the motion; motion carried.
- VI. Chairperson & Directors Report

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*





- A. Needs Assessment: open through May 31, have received approximately 140 responses. Initially positive feedback.
 - B. Community Cafe - 6/6:
 - C. Chairperson's Report - [Mary Behling](#), former CAP Board Chairperson, was nominated and will be receiving a National Park & Recreation Award, Robert Arts Advocate Award.
- VII. Closed session for discussion of personnel matters: Breah motioned to move to closed session, Kayla seconded the motion, motion carried. Moved to closed session at 6:38 p.m; return to open session at 7:11 p.m.
- VIII. Next meeting date: Annual Board Meeting, Wednesday, Jun 19, 2024 at 5:30pm
- A. Breah motioned to adjourn, Katie seconded the motion, meeting adjourned at 7:13p.m.

Upcoming events:

- CAP & Board of Directors Community Cafe' June 6 at Ripley Park
- Little League Tournament June 21-23

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