



**CAP Board Meeting**

Meeting Minutes – 4/17/2024

5:30 PM

District Office

Present:

Jody Wilke, Joe Brady, Katie Jeffery, Kevin Mehringer, Kayla Sipple, Bridgette Hermanson, Ken Muth, Brea Klemp, Marggie Banker

Absent:

Tracy Travis

CAP Staff:

Mark Schram, Kristine Reich

- I. Call Meeting to Order: Bridgette called the meeting to order at 5:32 p.m.
- II. Public Comments: No public comments
- III. Approve March meeting minutes: Katie motioned to approve March minutes, Kayla seconded the motion; motion carried.
- IV. Finance Committee Report
  - A. Investment account recommendations - The Finance Committee recommended a minor reconfiguring of the current CD accounts to add an additional CD at Edward Jones that will solely provide enough interest in a year to support the CAP scholarship. Joe motioned to approve the recommendation, Jody seconded the motion, motion carried.
  - B. Levy Discussion - Mark presented a proposal to increase the current CAP portion of Fund 80 by \$75,000. This would make CAP 40% funded by Fund 80, which follows the CAP contract with the School District to be at least 50% self-funded. He has met with both Marggie and Tracy in regards to the need. With their support and the CAP Board approval, the next step would be to bring the request to the school finance committee and finally to the Board of Education for approval. Kayla motioned to approve moving forward with the levy increase request, Ken seconded the motion; motion carried.
  - C. Donation Report
    1. Cambridge Foundation \$1,000 CARES Scholarship - Jody motioned to approve, Katie seconded the motion; motion carried.

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- V. Scholarship Committee
  - A. Scholarship awardees: 10 applicants, 2 have been chosen, will be rewarded at the school awards ceremony on May 22.
- VI. CAP Policy Review
  - A. Part Time Employee Benefits: Kevin motioned to approve the policy with suggested changes including “up to 8 hours” in paid holidays, adding in Martin Luther King Jr. Day, and 3 days Bereavement, Joe seconded the motion; motion carried.
- VII. Annual Report: Mark presented the 2023 CAP Annual Report
- VIII. Chairperson & Directors Report
  - A. Community Cafe - 6/6 - Cookout at Ripley Park, Kerry will send out the sign up.
  - B. Grants received by the Cambridge Foundation for Senior Luncheons, 3-4K Home Learning Kit, CAP Care buggy, Youth Center Snacks, and CAP Cares scholarship funds.
- IX. Closed session for discussion of personnel matters - no matters to discuss
- X. Next meeting date - Wednesday, May 15, 2024 at 5:30pm
  - A. Jody motioned to adjourn, Katie seconded the motion; meeting adjourned at 6:45 p.m.

Upcoming events:

- Volunteer Banquet Friday, April 19 at Lake Ripley Country Club
- CAP & Board of Directors Community Cafe' June 6 at Ripley Park

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