



CAP Board Meeting

Meeting Minutes – 3/20/2024

5:30 PM

District Office

Present:

Kayla Sipple, Kevin Mehringer, Pete Muth, Katie Jeffery, Joe Brady, Tracy Travis, Marggie Banker,
Bridgette Hermanson, Breah Klemp

Absent:

Jody Wilke

CAP Staff:

Mark Schram, Kristine Reich

Public:

Jesus Rivera, Christopher Smith (Edward Jones)

- I. Call Meeting to Order: Bridgette called the meeting to order at 5:33 p.m.
- II. Public Comments: No public comments
- III. Approve February meeting minutes: Kayla motioned to approve February minutes, Joe seconded the motion; motion carried.
- IV. Finance Committee Report
 - A. Edward Jones Presentation: Christopher Smith from Edward Jones joined the meeting to review the current CAP accounts and recommendations. Board discussed various CDs, money markets and investments along with a desire to review accounts for consolidation yet need for investment policy. The Finance committee will draft a policy and consider the purpose of existing accounts for the board to review.
 - B. Donation Report:
 1. Troy & Julie Woletz \$1,000 FP
 2. Nelnet Foundation (matching donation from Troy & Julie) \$1,000 FP
 3. Presbyterian Church of Oakland-Cambridge \$1,441.03 FP
 4. Dale Evenson/Coyote Hunters \$1,000 FP
 - a) Kayla motioned to approve the donations, Katie seconded the motion; motion carried.
 - C. Budget review: 2023 year end budget and actuals presented to board for review

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*





- V. CAP Policy Review
 - A. Part Time Employee Benefits - Tracy motioned to approve as presented. Breah seconded the motion. Discussion of potential modifications. Mark and Kristine to review and make changes based on feedback. Motion failed.
 - B. Heat Index Policy - Breah motioned to approve as presented. Joe seconded the motion; motion carried.
- VI. Chairperson & Directors Report - No chairperson report. Directors report was included in materials and discussed future meetings with potential fitness instructors and new programming ideas.
- VII. Closed session for discussion of personnel matters - No personnel matters to discuss.
- VIII. Next meeting date - Wednesday, April 17, 2024 at 5:30 pm
 - A. Kayla motioned to adjourn. Breah seconded the motion; Motion carried.

Upcoming events:

- Volunteer Banquet Friday, April 19 at Lake Ripley Country Club
- CAP & Board of Directors Community Cafe' June 6 at Ripley Park

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