



CAP Board Meeting

Meeting Minutes – 1/17/2024

5:30 PM

District Office

Present:

Breah Klemp, Kevin Mehringer, Katie Jeffery, Jody Wilke, Bridgette Hermanson, Joe Brady, Kayla Sipple, Ken Muth, Tracy Travis

Absent:

Marggie Banker

CAP Staff:

Mark Schram, Mandy Hollis

- I. Call Meeting to Order: Bridgette called the meeting to order at 5:31 p.m.
- II. Public Comments: Mandy Hollis was present to advocate for the CAP Care employee discount.
- III. Approve December meeting minutes: Katie motioned to approve December minutes, Joe seconded the motion; motion carried.
- IV. Finance Committee Report
 - A. Donation Report
 1. Daniel Fosdick \$5,000 FP
 2. Charitable Fidelity via Daniel Masliagh \$1,000 FP
 - a) Kayla motioned to approve the donations, Breah seconded the motion; motion carried.
 - b) Breah nominated Kevin to take the vacant seat on the Finance Committee, Joe seconded the nomination; nomination carried.
- V. CAP Policy Review
 - A. Fee Policy - Joe motioned to approve the policy with Mark making the suggested edit (remove Non-resident sentence), Kayla seconded; motion carried.
 - B. Staff Attire - Mark suggested adding in "jeans", the board suggested removing the casual Friday paragraph. Breah motioned to approve with the suggested edits, Jody seconded; motion carried.
- VI. Youth Athletics Tournament Discussion - Mark wanted input from the board regarding tournaments that would be included in the season fee allowance per team.

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- VII. Chairperson & Directors Report - Art Quest - Youth Center Fundraiser in May
- VIII. Closed session for discussion of personnel matters - Breah motioned to move to closed session, Katie seconded, motion carried. Moved to closed session at 7:24 p.m. Kayla motioned to return to open session, Ken seconded; returned to open session at 7:37 p.m.
- IX. Next meeting date - Wednesday, February 21 at 5:30 p.m.
- X. Breah motioned to adjourn, Joe seconded, motion carried. Meeting adjourned at 7:39 p.m.

Upcoming events:

- Volunteer Banquet Friday, April 19 at Lake Ripley Country Club

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