CAP Board Meeting
Minutes – 5/17/23
5:30 PM
In person – CHS District Office

Present:
Jody Wilke, Kayla Sipple, Joe Brady, Katie Jeffery, Peter Vanden Eide, Breah Klemp, Tim Bolger, Bridgette Hermanson, Marggie Banker.
Absent:
Tracy Travis
CAP Staff:
Jordan Nichols, Mark Schram, Mandy Hollis

I.   Call Meeting to Order – Bridgette called meeting to order at 5:35 p.m.
II.   Public Comments – None.
III. Approve April meeting minutes – Kayla motioned to approve, Joe seconded. Motion passed unanimously.
IV.   Finance Committee Report
      o Donation Report
            • Lee Recreation $1,000 Food Pantry
            • St. Vincent DePaul $2,500 Food Pantry
                  o Katie motioned to approve, Peter seconded. Motion passed unanimously.
      o CAP Scholarship Recipients - 9 applicants, awarding Ilsa Lund and Bella Hollis with a $1,000.
V.   CAP Financial Signers – Jody motioned to remove Jordan Nichols and add Mark Schram as a signer on accounts at Badger Bank, Bank First, and Edward Jones. Breah seconded, passed unanimously.
VI.   Chairperson & Directors Report
      o The Board welcomes Mark Schram as our new Executive Director.
      o Board Training with Wagner CPAs will occur at August board meeting.
      o Google Drive Folder has been created that will be shared with the Board of Directors
      o Jordan's last day Wednesday, May 24.
      o Move to closed session for discussion on personnel - Breah motioned to move to closed session, Katie seconded, passed unanimously. Went to closed session at 6:00 p.m. Bridgette moved to return to open session, Kayla seconded. Motion passed unanimously.
VII. Next meeting date
      o Wednesday, June 14 at 5:30 p.m.

   o Kayla motioned to adjourn the meeting, Katie seconded. The motion passed unanimously. Meeting Adjourned.

Upcoming events:
- CAP Hosted Community Café - June 1

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*