



CAP Board Meeting

Minutes –7/19/2023

5:30 PM

In Person - Cambridge Elementary School

Present:

Bridgette Hermanson, Kayla Sipple, Marggie Banker, and Tim Bolger

Absent:

Breah Klemp, Jody Wilke, Tracy Travis, Katie Jeffery, Peter Van Den Eide, and Joe Brady.

CAP Staff:

Mark Schram, Mandy Hollis, Ben Andrews

- I. The board was introduced to Ben Andrews, new Aquatics and Park Supervisor, who provided a tour of the Cambridge Area Community Pool. The board then enjoyed a tour by Mandy of the CAP CARE rooms.
- II. Meeting to Order - Bridgette called the meeting to order at 6:00 pm
- III. Public Comments - Kayla noted that she was still in favor of reducing the size of the Board of Directors. Next opportunity to revisit the conversation will be at the annual meeting in June 2024.
- IV. Tour CAP CARE & Community Pool - see above.
- V. Approve June meeting minutes - Tim motioned to approve the June minutes, Kayla seconded; motion passed.
- VI. Finance Committee Report
 - o Donation Report - \$1,000 donation to the Cambridge Food Pantry was received from Troy and Julie Woletz.
 1. Kayla motioned to approve; Tim seconded. Motion carried.
 - o Quarterly Meetings - Discussion was had regarding holding off on scheduling quarterly meetings until after the August Board training with Wegner.
- VII. Chairperson & Directors Report
 - o Directors Report - Mark shared that the baseball tournament went well. He was pleased with the turnout and the teams that participated. Discussion surrounding the purchasing of additional park passes for the season was had. Mark will look into options for additional passes this year.
 - o Chairperson Report - The board acknowledges and thanks Lesli Rumpf for her work in handling the Aquatics role during the transition. Mark echoed his appreciation and noted that it has allowed him to focus on the park and other aspects of the role.
- VIII. Closed session for discussion of personnel matters - Tim motioned to move to closed session; Kayla seconded; motion carried. Kayla motioned to return to open session; Tim seconded; motion carried.
 - o In open session Bridgette motioned to approve the contract changes as presented via email by Nicole Rothe; Marggie seconded; motion carried.
- IX. Next meeting date – Wednesday, August 16 at 5:30 p.m. - to include board training with Wegner and Associates.
 - o Marggie motioned to adjourn; Tim seconded; motion carried. Meeting Adjourned at



6:30 p.m.

Upcoming events:

- July 29 -Lake Ripley Ride
- August 16 - Board Training
- September 9 - Touch-a-Truck & 20-year anniversary

Mission ~ The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.

