



CAP Board Meeting

Minutes – 10/19/22

5:30 PM

In person – CHS District Office

Present:

Kayla Sipple, Bridgette Hermanson, Tim Bolger, Katie Jeffery, Jody Wilke, Peter Vanden Eide, Marggie Banker, Breah Klemp

Absent:

Tracy Travis, Joe Brady, Jess Stenklyft

CAP Staff:

Jordan Nichols, Mandy Hollis

- I. Call Meeting to Order – Bridgett called the meeting to order at 5:31 pm.
- II. Public Comments – No on from the public was present
- III. Approve September meeting minutes
 - Kayla motioned to approve, Katie seconded. The motion passed unanimously.
- IV. Finance Committee Report
 - CD Updates
 - Deposited the investment money into an Edward Jones 6-month CD
 - Moved Food Pantry money from checking into a Badger Bank 1 year CD
 - Updating financial account signers
 - Katie motioned to remove Eddie Pahuski from all financial accounts and to add Bridgette Hermanson to all financial accounts, Peter seconded. The motion passed unanimously.
 - Donation Report
 - No donations need approves for this month
 - 2023 budget timeline
 - The Finance committee will have a first read at their finance meeting on November 9 at 5:00 pm. The CAP Directors will present the budget at the board meeting on November 16.
 - Updated sponsorship packet
 - Jordan is working on updating the sponsorship packet and will be sending it to Kayla and Bridgette for review and pricing suggestions.
- V. Chairperson & Directors Report
 - Pool update – The pool motor should arrive Friday, October 22. The best-case scenario allows the pool to reopen Monday October 31.
 - Christmas Gala – This is a formal adult event scheduled for the evening of Saturday, December 3. The board had discussion on this event has alcoholic beverages would be available at this event.
 - 2021 Annual Report is done and will be presented next month

- Bridgette reached out to Mike Rumpf of the Foundation regarding the scholarship, we can invest money with the Foundation for the scholarship fund that would grow a larger interest rate.

VI. Next meeting date

- Wednesday, November 19 at 5:30 pm
- Jody motioned to adjourn, Kayla seconded. The motion passed unanimously at 6:45 pm.

Upcoming events:

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

