



CAP Board Meeting

Agenda – 7/20/22

5:30 PM

In person – CHS District Office

Present:

Jody Wilke, Katie Jeffery, Bridgette Hermanson, Kayla Sipple, Jess Stenklyft, Joe Brady

Absent:

Tim Bolger, Peter Van Den Eide, Tracy Travis, Marggie Banker

CAP Staff:

Jordan Nichols, Kristy Reich, Mandy Hollis

I. Call Meeting to Order

- Bridgette called meeting to order at 5:34 p.m.

II. Public Comments

- No public comment.

III. Approve May meeting minutes

- Katie motioned to approve the May meeting minutes, Jody seconded. The motion passed unanimously.

IV. Board Vacancy / Committees

- Treasurer vacancy
 - Tim Bolger declined the nomination for the Treasurer role. Kayla Sipple volunteered to become the Treasurer. Jody motioned to have Kayla as the new Treasurer, Joe seconded. The motion passed unanimously.
- Board member vacancy
 - Gregory Wagner has resigned from the CAP board of directors. Jordan received a letter of interest from Breah Klemp. Katie motioned to accept Breah as a new board member, Jess seconded. The motion passed unanimously. Board directed Jordan to create a policy that would include posting board vacancies in the Cambridge News and on social media platforms.
- Personnel Committee addition
 - Joe Brady expressed interest in joining the Personnel Committee. Katie motioned to have Joe join the Personnel Committee, Kayla seconded. The motion passed unanimously.

V. Finance Committee Report

- Donation Report

- Jerald Gunnelson - \$1,038.73 – Food Pantry
 - Joe motioned to accept the donation, Jess seconded. The motion passed unanimously.

○ Edward Jones

- With the turnover of three members on the board, and stock market values decreasing currently, it was discussed to have Chris from Edward Jones return to our next meeting to update the board on our plans and investment possibilities.

II. Move to Closed Session for Discussion and Possible Action on Personnel Evaluation and Salaries

- Katie motioned to move to closed session, Joe seconded. The motion passed unanimously. We returned to open session at 7:52 p.m.

VI. Chairperson & Directors Report

- Discussion took place regarding board member attendance and engagement. Preference is for board members to attend in person. However, the board understands events come up, and would request for board members to call/email Jordan if they cannot attend or would like to make arrangements to phone-in.
- The Try Cambridge Tri Triathlon is not occurring this year, but will return in 2023 as a collaboration with Fort Healthcare.

VII. Next meeting date

- Wednesday, August 17 at 5:30 p.m.
- Jody motioned to adjourn, Kayla seconded. The motion passed unanimously. Meeting adjourned at 8:22 p.m.

Upcoming events:

Lake Ripley Ride - July 30

***Mission** ~ The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

