



**CAP Board Meeting**

Agenda – 6/21/22

5:30 PM – Hybrid

In person – CHS District Office

Present:

Katie Jeffery, Kris Frey, Jess Stenklyft, Marggie Banker, Bridgette Hermanson, Jody Wilke,  
Kayla Sipple (non-voting member)

Absent:

Tim Bolger, Peter VanDen Eide, Tracy Travis, Joe Brady, Greg Wagner

CAP Staff:

Jordan Nichols

- I. Call Meeting to Order
  - Katie Jeffery called the meeting at order at 5:34 p.m.
- II. Public Comments
  - No one present from the public
- III. Approve May meeting minutes
  - Kris motioned to approve, Bridgette seconded. The motion passed unanimously.
- IV. Election of Officers
  - Katie nominated Bridgette for Chairperson, Kris seconded. The motion passed unanimously.
  - Katie nominated Tim for Treasurer, Tim was absent so he was not available to accept or decline the nomination.
  - Kris nominated Jody for Secretary, Katie seconded. The motion passed unanimously.
- V. Review/Appoint Committees
  - Personnel Committee: Jody, Peter, Bridgette and Marggie. Kris motioned to approve these members as the Personnel Committee, Katie seconded. The motion passed unanimously.
  - Finance Committee: Jess, Tim, and Kayla. Kris motioned to approve these members as the Finance Committee, Jess seconded. The motion passed unanimously.
- VI. Review/Sign Conflict of Interest & Confidential Information Statement
- VII. Review of Board Bylaws
  - There was a discussion regarding CAP employment and strategic planning to develop a retention plan. The board decided it did not need to be included in the by-laws but needs to be put on future agenda to be addressed.
- VIII. Finance Committee Report
  - Donation Report

- Troy and Julie Woletz - \$1000 - Food Pantry
- St. Vincent De Paul Society - \$2500 - Food Pantry
- East Koshkonong Lutheran Church - \$1100 - Food Pantry

- Kris motioned to approve, Jody seconded. The motion passed unanimously.

IX. Directors Report

- The Baseball Tournament is this weekend, we need umpires. Auggie started at the pool on June 13. Adam's last day is tentatively July 15. Kerry and Mandy will be present at next meeting to discuss future needs for additional cap programming.

X. Next meeting date

- Wednesday, July 20 at 5:30 p.m. Katie motioned to adjourn, Kris seconded. The motion passed unanimously, meeting adjourned at 6:56 p.m.

Upcoming events:

Lake Ripley Ride - July 30

***Mission** ~ The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

