



**CAP Board Meeting**

Meeting Minutes – 8/17/22

5:30 PM

In person – CHS District Office

- I. Call Meeting to Order - Bridgette called meeting to order at 5:33 p.m.
- II. Public Comments - No one from the public present.
- III. Approve July meeting minutes
  - Kayla motioned to approve, Katie seconded. The motion passed unanimously.
- IV. Edward Jones
  - Chris Smith was present to review the proposal for CAP to invest additional funds to have a greater return on investment than a bank account, CD, or money market. CAP Financial Investment policy needs to be created by Jordan and Kristy, and ran through the Finance Committee (including Tim, Kayla, and Jess) then brought back to the board for approval.
- V. Finance Committee Report
  - Kayla gave a brief report and expressed interest in reinstating the quarterly finance committee meeting.
  - Donation Report
    - Ricki and Connie Kottwitz - \$1,000 - Food Pantry
      - Tracey motioned to accept donation, Tim seconded. The motion passed unanimously.
- VI. Move to closed sessions for discussion and possible action on personnel evaluations and salaries
  - Tracey motioned to move to closed session, Kayla seconded. The motion passed unanimously at 6:30 pm. Returned to open session at 6:53 p.m.
- VII. Chairperson & Directors Report
  - Our new team member is starting September 6 as the Director of Athletic and Fitness Operations.
  - Bridgette suggested CAP Care tend to the “nook” areas at the CES entrance during the summer months as a part of programming. Lake Ripley Ride was a success with 255 participants.
- VIII. Next meeting date
  - Wednesday, September 21 at 5:30 p.m.
  - Kayla motioned to adjourn, Katie seconded. The motion passed unanimously. Meeting adjourned at 7:06 p.m.

Upcoming events:

Touch-a-Truck – 9/10

**Mission** ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

