



CAP Board Meeting

Agenda – 11/17/21

5:30 PM – Hybrid

In person – CHS IMC

Virtual via Zoom Link

Join Zoom Meeting

<https://us02web.zoom.us/j/81675554328?pwd=ZUE2WWF1dlZlQ2F5Z3dYRkx3MHpidz09>

Meeting ID: 816 7555 4328

Passcode: 8Fr4xv

Present:

Jody Wilke, Eddie Pahuski, Kris Frey, Joe Brady, Greg Wagner, Marggie Banker, Katie Jeffery, Peter Van Den Einde, Jess Stenklyft, Tracy Travis

CAP Staff:

Jordan Nichols, Kerry Marren, LeAnne Davis, Heather Morgan, Kristine Reich, Mandy Hollis

Absent:

Tim Boger

- I. Call Meeting to Order - 5:31 p.m. meeting was called to order
- II. Public Comments
 - o No one present from public
- III. Approve October Meeting Minutes
 - o Kris Motioned to approve the October meeting minutes, Katie seconded. The motion passed unanimously.
- IV. Finance Committee Report
 - o 2022 Budget
 - Cap staff presented their respective program budgets, highlighting any major changes more than \$1,000 of an increase or decrease and the reasoning for the change. The proposed budget predicts a 69% self-funded program. The board will vote on the 2022 proposed budget at the December meeting.
 - Scholarship discussion
 - a. Eddie motioned to approve two \$1000 scholarships for the 2022 graduating class, Kris seconded. The motion passed unanimously.
 - b. Katie and Jody volunteered to form a committee and will draft up a proposal for the next meeting.
 - o Signer Approval for Financial Accounts
 - Jody motioned to approve to have Margaret Banker, Cambridge School District Superintendent, an authorized signer at any bank where Cambridge Community Activities Program, Inc holds accounts, including

Hometown Bank and Badger Bank, Kris seconded. Discussion followed regarding the need to add verbiage to include future accounts. The Motion was not passed.

- Jody motioned to approve to have: Eddie Pahuski, CAP Board of Directors Chairperson; Margaret Banker, Cambridge School District Superintendent; Jordan Nichols, CAP Executive Director; and Kristine Reich, CAP Finance Office Manager approved to be authorized signers at any bank where Cambridge Community Activities Program, Inc holds accounts, including Hometown Bank and Badger Bank, and any future financial institutions the board approves to do business with in the future. Kris seconded, the motion passed unanimously.

- Donation Reports

- Food Pantry St. Vincent De Paul Society - \$2500
- Madison Community Foundation approved a grant to the Cambridge Community Activities Program for \$50,000
 1. Kris Motioned to approve the donation, Katie seconded. The motion passed unanimously.

- V. Directors Report

- Jordan reported that the sponsorship breakfast is tomorrow November 18, for the 2022 sponsorship program. He also reported that the team is working on Breakfast with Santa and adopt a child.

- VI. Next meeting date

- Wednesday, December 15 at 5:30 p.m. in the CHS IMC.
- Eddie motioned to adjourn the meeting, Tracy seconded. The motion passed unanimously. Meeting adjourned at 6:42 p.m.

Upcoming events:

- Breakfast with Santa – December 5

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

