



CAP Board Meeting

Agenda 10/17/18

5:30 PM District Office

Attendance: Bernie Nikolay, Tim Bolger, Peter VanDenEinde, Tracy Smithback-Travis, Joe Brady, Kris Frey, Jody Wilke, Eddie Pahunski, Jim Womble, Jess Stenklyft (arrived after voting)
Also present: Lesli Rumpf, Executive Director, Jordan Nichols, Director of Athletic & Fitness Operations

- I. Call Meeting to Order – Eddie called the meeting to order at 5:31 pm.
- II. Public Comments – No one present from the public.
- III. Approve September Meeting Minutes – Jim made a motion to approve the September meeting minutes and Kris seconded. The motion was unanimously approved.
- IV. Chairperson's Report – Eddie led the discussion on the current CAP Board of Directors vacancy. Dusty Rogers and Katie Jeffery both submitted a letter of interest for the position and both were recognized as excellent candidates. The board discussed the applicants and their background and interests. A vote by paper ballot took place with Katie Jeffery receiving 5 votes and Dusty Rogers receiving 4 votes. Lesli will contact both candidates and let them know the results.
- V. Youth Athletic Program Review – Jordan Nichols, Director of Athletic & Fitness Operations gave a short program review of the Youth Athletics department. Jordan presented information on the audience, facility usage, potential areas of growth, challenges and other items.
- VI. Finance Committee Report – (a) No donations over \$1,000 were reported in September. (b) Kris reported all CAP funds are in good working order. Kris also reported that the finance committee met prior to the CAP board meeting and asked Lesli to prepare an additional list of capital improvement projects to be presented at the November meeting. The 2019 proposed budget will also be presented at the November meeting.
- VII. Director's Report – Lesli reported that all CAP Directors/Coordinators attended the Dementia Friendly Train the Trainer program which allows CAP to become recognized as a Dementia Friendly organization. The goal is to have all the Directors/Coordinators train their staff by the end of the year. Lesli congratulated Mandy, CAP CARE Coordinator on her successful YoungStar SACERS rating. CAP CARE received a score of 6.07 out of 7 which is excellent. Lesli and Jordan attended

the NRPA Congress last month and Lesli highlighted learning about volunteer and staff appreciation that CAP is going to focus on over the next year.

VIII. Next Meeting Date – Wednesday, November 14 at 5:30 pm in the District Office conference room. The finance committee will be meeting prior at 5:00 pm.

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

