



**CAP Board Meeting**

Agenda – 03/17/21

5:30 PM - Virtual via Zoom Link

Join Zoom Meeting

<https://us02web.zoom.us/j/86196420799?pwd=RIJKaGNHSWkydEtONnZ1K0I4UzIXQT09>

Meeting ID: 839 8033 0340

Passcode: mSj9Qj

Present:

Katie Jeffery, Jody Wilke, Eddie Pahuski, Peter Van Den Einde, Bernie Nikolay,  
Joe Brady

Cap Staff:

Jordan Nichols

Absent:

Kris Frey, Tim Bolger, Tracy Travis, Jess Stenklyft

- I. Call Meeting to Order – Eddie called the meeting to order at 5:34 p.m.
- II. Public Comments
  - No one from the public was present
- III. Approve February Meeting Minutes
  - Katie motioned to approve, Peter seconded. The motion passed unanimously.
- IV. CART
  - Kerry Marren & Kristin Gowan (CART employee and school social worker) have met and had discussions about if they should combine into CAP.
  - Outcome was to begin some collaboration together and do some joint marketing efforts.
- V. Finance Committee Report
  - Potential Capital projects - Jordan shared a list from each program area that totaled \$45,000. Bernie motioned to approve spending on capital improvement projects as Jordan presented, not to exceed \$45,000. Joe seconded, the motion passed unanimously.
  - Discussion occurred for CAP to donate funds towards the CES playground. Katie motioned to approve a donation to the CES Playground

in the amount of \$15,000, Jody seconded. The motion passed unanimously.

- Jordan also presented a salary market analysis for staffing, and where there might be an opportunity to increase certain staff salaries to be more comparable in the industry. Jordan and Eddie proposed an increase to begin in July, and gradually increase throughout the next 5 years. Bernie motioned to approve, Peter seconded. The motion passed unanimously. This motion needs to also be approved by the School Board.
  - Donation Reports – All to Food Pantry
    - Town of Christiana - \$2,500
    - Wendy Lehr - \$1,000
    - Nelnet Foundation (matching grant from Troy Woletz) - \$1,000
    - Bernie motioned to approve, Joe seconded. The motion passed unanimously.

#### VI. Directors Report

- Aquatics no longer has limits on swim lessons or lane sign up. Most programs are returning to a more “normal” setting and CAP is planning for summer programs to do the same.

#### VII. Next Meeting Date

- Wednesday, April 21 at 5:30 p.m.
- Jody motioned to adjourn, Peter seconded. The motion approved unanimously.
- Meeting adjourned at 6:37 p.m.

***Mission*** ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*

