



CAP Board Meeting

Meeting Minutes – 5/20/2020

5:30 PM - Virtual via Zoom Link

<https://us02web.zoom.us/j/87311953808?pwd=ST11a09mekMrWnI2QTFaN3JzTEk0Zz09>

Meeting ID: 873 1195 3808

Password: 011144

Present (Virtual): Eddie Pahuski, Jody Wilke, Katie Jeffery, Greg Wagner, Joe Brady, Peter Van Den Einde, Jess Stenklyft, Tracy Travis, Bernie Nikolay Also in attendance: Lesli Rumpf

Absent: Time Bolger, Kris Frey

- I. Call Meeting to Order: Eddie called the meeting to order at 5:37 p.m.
- II. Public Comments: No one present from the public.
- III. Approval April Meeting Minutes: Katie made a motion to approve the May 7 meeting minutes and Joe seconded. The motion was unanimously approved.
- IV. Finance Report: (a) The following donations were received in April: Jacyln Spahn (\$1000), Daniel Fosdick (\$1000), Troy/Julie Woletz (\$1000), Cambridge Lions Club (\$2100), Lake Ripley Lanes (\$1595), Lake Ripley 4H (\$1000). Greg made a motion to approve the donations and Peter seconded. The motion was unanimously approved. (b) Lesli reported working with Mark Worthing in regards to the 2020-2021 Fund 80 levy request. The amount of the request would remain the same. Katie made a motion to approve the 2020-2021 levy request amount. Joe seconded the motion and it was unanimously approved. (c) Lesli requested to pull funds from the money market account once the PPP loan funds are used up. This would be roughly \$7900. Bernie motioned to approve the use of the money market funds for payroll and Greg seconded. The motion was unanimously approved. Lesli also mentioned there is the potential for Cap Care to receive funds from the Childcare Counts program. Lesli, Mandy and Kristy will work together to get this submitted.
- V. COVID-19 Response:
 - (a) Timeline for departments returning to work – Lesli and the leadership team developed a thorough COVID-19 Return to Work Handbook for CAP, outlining the different areas/programs and all of the PPE and sanitation controls for each department.

(b) Cancelled / postponed program – CAP is following the recommendations from Dane and Jefferson County Health Departments. Lesli reported that youth athletics would not run in normal capacity this summer. Adam and Lesli will assess once closer to the end of the summer to see if CAP is able to run any small scale clinics. The Lake Ripley Ride & Try Cambridge Tri will be cancelled. Touch A Truck has been rescheduled for August 29, 2020. Aquatics cannot open until July 1 and is planning for early July with only lap swimming. All group lessons will be cancelled for the summer. Fit after 50 will also be cancelled for the summer. Ripley Park will open on May 29 with the beach front, courts and disc golf. At this point, no concessions. All patrons will be asked to follow 6' physical distancing. Gate admissions will accept credit/debit cards or exact change only. The Fitness Center can not open until July 1 and is planning on opening with 25% of capacity. Patrons will be asked to arrive/depart with masks, no bathroom/water fountain allowed and the fitness center needs to be staffed. Staffing will likely include Adam and the summer intern. Public health is recommending no senior citizen programming for the summer. CAP is trying to be creative with some virtual programming and a possible pen pal program with Cap Care kids.

- VI. Directors Report: Lesli will send a doodle poll to determine if all CAP board meetings can be moved to Tuesdays during the summer.
- VII. Set Annual Meeting Date: Tuesday, June 16 at 5:30 p.m.
- VIII. Next Meeting Date: Tuesday, June 16 at 5:30 p.m.
- IX. Adjourn: Tracy made a motion to adjourn and Jody seconded. The motion unanimously passed.

Mission ~ *The Cambridge Community Activities Program encourages and promotes life-long wellness by providing a variety of high-quality recreational activities, learning opportunities, aquatics programs, and services to the broad Cambridge area community.*



